

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Agenda
Thursday, December 7, 2023
NBH Media Center
4:00 p.m.

Attending: Mrs. Joyce Wilson, Mr. Lance Marrano, Mr. Tim Parker, Mr. Waylon Thompson, Ms. Jennifer McCabe

Absent: Mrs. Tiffany Ennis, Mr. Daniel Brewer, Mrs. Sandy Porter

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mrs. Joyce Wilson
- III. Prayer** – Mr. Waylon Thompson
- IV. Approval of Agenda** – Mr. Thompson made a motion to approve the agenda as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 11/02/2023, 11/30/2023, 12/01/2023 – Mrs. Wilson pointed out one correction on the 11/02/2023 minutes. Mr. Parker made a motion to approve all three sets of minutes with the correction on the 11/02/2023 minutes. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student Recognitions**
- VII. Action Items**
 - A. Approval of NBH Dismissals – Mr. Gant answered some questions posed by the board members. Mr. Thompson made a motion to approve the dismissals for NBH as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval for Summer 2025 International Trip – NBH Middle School (Mrs. Woodford) - Mrs. Woodford presented the information regarding this trip to Italy, France, and Spain. She answered questions posed by the board members. Mr. Parker made a motion to approve the trip as presented by Mrs. Woodford. Mr. Marrano seconded the motion. All in favor, no further discussions, motion carries.
 - C. Approval for Summer 2025 International Trip – NBH High School (Mrs. Churchwell) – Mrs. Churchwell presented the information regarding this trip to Greece. She answered questions posed by the board members. Ms. McCabe made a motion to approve the trip as presented by Mrs. Churchwell. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval for Reclassification of Bus Drivers from Part-time to Full-time – Mr. Bolinger and Mr. Johnson presented information on this to the board. Mr. Johnson answers questions and Mrs. Adams provided information regarding the impact to the budget. Mr. Parker made a motion to approve the reclassification of bus drivers from part time to full time. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval for BH Tech Upgrade Building 1 Contract Award to ASSG – Mr. Blais presented information to the board regarding this upgrade and the rationale for it. He answered questions posed by the board. Mr. Thompson made a motion to approve the contract

award to ASSG for the tech upgrade to Building 1 at Bay Haven and authorize the president of the board to sign the contract. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.

- F. Approval of Haven Teacher Performance Evaluation document (Mr. Bolinger) – Mr. Bolinger presented this item. He answered questions posed by the board. Mr. Parker made a motion to approve the document. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- G. Selection of Board Representative for Facilities/Athletics Committee – Mr. Bolinger stated that the process in the past was that a board member volunteered and was appointed by the President of the Board. Mrs. Wilson asks if Mr. Parker was willing to do it. Mrs. Wilson appointed Mr. Parker as the board representative to the Facilities/Athletics Committee. Ms. McCabe made a motion to approve the appointment of Mr. Parker to that committee. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval of Salary for CEO – Mr. Burke explained the elements of the CEO contract. After questions were answered, Mr. Thompson made a motion to approve the contract as prepared with the removal of paragraph E and give authorization for the Board President and Secretary to sign. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.

VIII. Informational Items

- A. School updates

IX. Announcements

- A. The next agenda meeting will be Thursday, January 11th at 3:30 p.m. Please get any items for discussion to Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, January 18th at 4:00 p.m. at the NBH Media Center.

- X. Public Comments** – Cesar Suarez addressed the board. Robin Vaughn addressed the board. Erin Pickard addressed the board.

- XI. Board Comments** – Ms. McCabe gave kudos to Mr. Johnson and his work in transportation, and one bus driver. Mr. Parker thanked Mrs. Morris for the showcase as well as kudos for Mr. Gillespie and all he is doing.

- XII. Adjournment** – 5:44 p.m.